



**Ambasciata d'Italia
nella Repubblica Popolare Cinese**

**POLICY ON THE PROTECTION OF NATURAL PERSONS WITH REGARD TO THE
PROCESSING AND ON THE FREE MOVEMENT OF PERSONAL DATA
(Directive art. 13, 679/2016 EU General Data protection Regulation)**

The processing of personal data is based on the honesty principles, lawfulness and transparency in order to guarantee the fundamental rights and freedom of natural persons. For this purpose following information is provided:

1. The controller of processing personal data is the Italian Ministry of Foreign Affairs (MAECI) who acts through the Italian Embassy in Beijing, San Li Tun Dong Er Jie, Nr. 2 – 100600, e-mail: contabile.pechino@esteri.it, Tel. +[861085327600](tel:+861085327600).
2. In case of questions or complaints the Italian Ministry of Foreign Affairs has a responsible person for the protection of personal data who can be contacted as follows: (Ministero degli affari esteri e della cooperazione internazionale, Piazzale della Farnesina 1, 00135 ROMA, tel. 0039 06 36911, e-mail: rpd@esteri.it; pec: rpd@cert.esteri.it).
3. The personal data required are necessary for the selection of the economic operator who will be entrusted with the service.
4. For Italian Law it is mandatory to provide personal data and the refusal of providing data will involve the exclusion from being entrusted with the service.
5. The personnel in charge will carry out the data processing either manually or electronically.
6. The data will be communicated to the internal or external supervisory bodies of the Italian Ministry of Foreign Affairs. By signing the present policy and in accordance with the Italian regulation with regard to the transparency of public contracts, the interested party agrees with the data disclosure to the local competent authorities in order to verify and release on the contractor's webpage the essential elements of the concluded contract.
7. The data will be stored for a maximum of 5 years starting from the completion or non-compliance of the service. This period is suspended in case of legal proceedings.
8. The interested can ask to access and modify his own personal data. In these cases, the interested party shall apply for at the addresses listed at point 1 informing by acknowledge the person responsible of the data protection at the Italian Ministry of Foreign Affairs at the addresses listed at point 2.
9. In case the interested party believes his rights have been violated, he can complaint at the person responsible of the data protection at the Italian Ministry of Foreign Affairs. Alternatively he can contact the Italian Personal Data Protection Authority (Piazza di Monte Citorio 121, 00186 Roma, tel. 0039 06 696771, e-mail: garante@gpdp.it, pec: protocollo@pec.gpdp.it) or legal authorities.

Place and date

Signature in acknowledgement and acceptance

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